

COMMUNITY ACTION ADVISORY BOARD

DEPARTMENT OF COMMUNITY SERVICES

Center for Community Health

1601 E Fourth Plain, C210C

January 14, 2014

MEETING MINUTES

<u>PRESENT</u>	<u>EXCUSED</u>	<u>ABSENT</u>	<u>STAFF</u>	<u>GUESTS</u>
Anne McEnerny-Ogle	Melodie Pazolt	Lydia Sanders	Kate Budd	Peggy Sheehan
Joyce Lindsay	Kelly Adams		Pete Munroe	Larry Smith
Jessica Ghiglieri			Rebecca Royce	Robin Alley
Sandra Schmidt				
Armando Herrera				

I. Call to Order/Introductions

The meeting was called to order at 8:03 AM by Armando Herrera.

II. Approval of November 12, 2013 Minutes

Councilmember Joyce Lindsay motioned to approve the November 12, 2013 minutes; seconded by Sandra Schmidt. Motion approved.

III. Executive Officer Nominations and Elections

The following recommendations were made for the Executive Officer positions: Chair – Armando Herrera, Vice-Chair – Joyce Lindsay and Secretary – Lydia Sanders. Armando asked for additional nominations and none were received. Anne McEnerny-Ogle motioned to accept the nominations as recommended, seconded by Sandra Schmidt. Motion approved.

IV. Adopt 2014 Work Plan

Kate provided a draft Work Plan for the board to approve. The plan includes bi-monthly meetings with a focus on advocacy and community engagement. Kate also recommended a change to the agency presentation format. Instead of having an agency give a presentation at each meeting, Kate will coordinate several agencies for a roundtable session. Kate also informed the board that there would be no funding decisions this year, but there will be a large request for application in 2015. Sandra Schmidt motioned to accept the Work Plan, seconded by Anne McEnerny-Ogle. Motion approved.

V. Strategic Advocacy Plan

Kate explained that she worked with the Executive Officers to create a draft Strategic Advocacy Plan for the board. The County is the local Community Action Agency and is unable to advocate for funding because it is a public agency. Members of the CAAB should fill the role of advocate on behalf of the community. The plan provides a breakdown of activities each board member can take

including online activities, raising awareness through friends and acquaintances and becoming and advocacy partner by joining coalitions that support CAAB efforts.

Kate also mentioned the WLIHA Housing and Homelessness Advocacy Day is scheduled for Tuesday, January 28th. There will be three sessions regarding issues of housing and homelessness to attend along with a chance to meet with your legislators. If you are interested in attending, please contact Kate.

Along with the Housing and Homelessness Advocacy Day, Kate informed the board that there is a Community Action Lobby Day in Olympia scheduled for February 4th. This is similar to the Homelessness Advocacy Day. Joyce plans on attending and registration for this event has closed.

VI. Federal Budget Update

Pete informed the board that the 2014 Omnibus was released yesterday. LIHEAP funding was restored to pre-sequestration levels, CSBG will see a small increase and HUD programs will be about the same as 2013.

VII. Community Needs Survey

Pete mentioned that the County conducted a Survey of Needs this past summer as required every three years by WA Department of Commerce for all Community Action agencies. The 2013 survey was distributed through food banks, faith based programs, youth programs and agencies that receive funding from the County. The survey was also available online. In total, the County received 816 responses ranking the top three needs as food, dental and health services. These results are similar to the 2010 survey results. Pete also mentioned that the average incomes for each house size fall below 100% of the Federal Poverty Level. Food was the top need across all income, racial and ethnic groups. A press release will be sent out soon.

VIII. Community Needs Assessment

Kate explained that the Survey of Needs results are also used to complete the Community Needs Assessment; a report that is now due every two years. The Community Needs Assessment also includes a synopsis of referral requests through 211info. They indicate that rent is the number one requested need in Clark County.

IX. Other Business

- Kate informed the board that Project Homeless Connect (PHC) is scheduled for Thursday, January 28th. The event will be held at St. Joseph's Church on Andresen from 10:00am-3:00pm. There will be services for those who are homeless or at-risk of homelessness. Last year there were 400 attendees. Jessica will also be at this event promoting the Story Corps Project. If you are available, Kate recommended board members stop by to see the event.
- Kate also mentioned the Point in Time (PIT) Count that will be held the same day as PHC. This event has teams of volunteers who go into the community and literally count the number of people who are homeless and try to conduct interviews.

- There is a volunteering opportunity at the Winter Hospitality Overflow (WHO) on Friday, January 31st and Saturday, February 1st. There are several times to choose from. If you are interested, please contact Kate.

Next meeting: March 11, 2014, Center for Community Health, Conference Room C210C at 8:00am.

Meeting adjourned at 9:08 am.

Lydia Sanders, Secretary

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